

# 2018 Oklahoma Literacy Coalition Conference

September 24 & 25

NCED Conference Center and Hotel  
2801 East State Hwy 9, Norman, OK 73071

## Call for Presentations Deadline: July 10, 2018

### Presenter

1. Name and job title

2. Organization

3. Email address

4. Cell phone number

### Co-presenter (if applicable)

1A. Name and job title

2A. Organization

3A. Email address

4A. Cell phone number

5. Which day(s) and time(s) are you available? Check all that apply.

- Monday, Sept 24 AM
- Monday, Sept 24 PM
- Tuesday, Sept 25 AM
- Tuesday, Sept 25 PM

6. What type of presentation would you like to present?

- Skill Session – One-hour breakout
- Special Session – Two hours that cover a topic in-depth (15 minute break)
- Roundtable – 15-20 minute rotation on program/best practice topic

7. Would you consider presenting your workshop more than once?

- Yes
- No

8. Who is your target audience?

- Adult Learners
- Literacy/Education Providers

9. Which category best describes your session?

If other, please describe:

10. Presentation title- must not exceed 70 characters

11. Presentation description - must not exceed 150 words.

This description will be used in the program, so please ensure it accurately describes the presentation you will give.

12. Brief presenter biography – 30-70 words please

13. Co-presenter biography – 30-70 words please

## Audio Visual Equipment

- Rooms will be equipped with LCD projectors, laptops, internet, and a table for materials.
- Personal laptops and/or thumb drives are allowed. Speakers are responsible for connection cables if using their own laptop, wireless presentation remote, and/or speakers for sound/audio.

Speakers are welcome to a complimentary lunch and to attend conference workshops.

If hotel accommodations or airport shuttle arrangements are required, please contact Laura Taylor at [info@okliteracycoalition.okpls.org](mailto:info@okliteracycoalition.okpls.org) for details.

**Call for Presentations Deadline: July 10, 2018**

**Deadline for presentation slides: September 10, 2018**

\*These will be available on our website after the conference.

Upon completion, please send this form to: [info@okliteracycoalition.okpls.org](mailto:info@okliteracycoalition.okpls.org)

For questions, please contact:

Laura Taylor - OLC Executive Director

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405-924-9244 (Cell)

[info@okliteracycoalition.okpls.org](mailto:info@okliteracycoalition.okpls.org)